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23 February 1954

MEMORANDUM TO: Acting Deputy Director (Administration)

SUBJECT: Briefings for Mr. Taber, Chairman,
House Appropriations Committee

REFERENCE: Memoranda dated 19 February and 23 February 1954 from
the A-DD/A, same subject.

1. Pursuant to your instructions, the following is an outline of the proposed ten minute briefing to be given Mr. Taber concerning the Security Office:

a. Brief description of the organization, functions, and activities of the Security Office.


- (1) Position in CIA
- (2) Organizational components
- (3) Functions
- (4) Activities as related to the intelligence mission

b. Security problems involved in the support of intelligence operations.

c. General statistics on the various categories of activities.

d. Estimated costs and expenses of budget items — if requested.

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Sheffield Edwards
Director of Security

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